

Colorado Medical Assistance (MA) Site

A Medical Assistance Site (MA) site is a designated site; certified by the Department of Health Care Policy and Financing (the Department) to accept and process the State authorized medical assistance application for the programs that are administered by the Department. The Department was authorized to establish MA sites by Statute (CRS25.5-4-205 et seq). MA sites use the Colorado Benefits Management System (CBMS) to determine eligibility for Child Health Plan *Plus* (CHP+) and Medicaid programs, and are responsible for transferring the cases to the appropriate County Department of Human/Social Services for ongoing case maintenance.

Why were MA sites created?

- To provide an alternative location to process and enroll families and children into Medicaid or CHP+
- To assist in decreasing the number of uninsured children and families in Colorado that are eligible for Medicaid or CHP+
- To provide enrollment services at community based schools and health centers

What are the benefits of using an MA site?

- Increased accessibility of eligibility sites within communities
- Provides an alternative source of assistance in completing the application process
- Timely eligibility determinations through CBMS
- Availability of community resources and referrals for various medical programs

What are the responsibilities of an MA site?

Some of the responsibilities of a MA site are as follows:

- Utilize CBMS to determine eligibility for Medicaid and CHP+
- Process and authorize the eligibility determination within the processing timelines; 45 days for family and children's applications and non-disability applications, and 90 days for disability applications
- Submit monthly, quarterly, annual, and ad hoc reports to the Department
- Attend all CBMS and Departmental trainings and mandatory meetings
- Resolve any applicant/client issues in a timely manner
- Respond to requests from the Department in a timely manner
- Accept and process all walk-in and mail-in applications in a timely manner
- Explain the benefits of the programs that are administered by the Department
- Conduct internal quality improvement reviews on a monthly basis
- Respond to any audit or Medicaid Eligibility Quality Control (MEQC) requests for case files and client information
- Maintain copies of the active case files and non-active case files for three years after the discontinuation or denial of eligibility

Improving access to cost-effective, quality health care services for Coloradans
www.chcpf.state.co.us

Where are MA sites located?

- Community Health Centers
- Hospitals
- Schools

Where can I find a Medical Assistance Site?

For the MA site nearest you, go to:

<http://www.colorado.gov/cs/Satellite/HCPF/HCPF/1197969486079>

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